ORIENTATION
TEAM 2023
What is the Orientation Team?

The Orientation Team is a group of current students that assist in the facilitation and implementation of Peer Mentoring, Pre-Orientation, and Orientation Programming through The College. These students play an integral role in the welcoming and transition of the incoming student population and their families by serving as a role model, ambassador, and support system throughout Pre-Orientation, Orientation, and beyond.
Orientation Team Structure

College Programming & Orientation

- Graduate Interns
- UCMP Advisory Board
- Orientation Student Directors
- CUE Student Directors
- IPO Student Directors
- POP Student Directors
- Peer Mentors
- CUE Guides
- IPO Navigators
- POP Rangers
Orientation Programs & Positions

**Summer Transition**
- UCMP Peer Mentors
- Transfer Peer Mentors
- Chicago Urban Explorers (CUE) Guides

**Pre-Orientation**
- International Pre-Orientation (IPO) Navigators
- Phoenix Outdoor Program (POP) Rangers

**Orientation**
- UCMP Peer Mentors
- Transfer Peer Mentors
Peer Mentors
Phase I

• Peer Mentors are assigned to ~30-35 mentees
• Phase I engagement (June – October 2022)
  • Online group management
  • Monthly virtual events
  • Check-in on matriculation to-do items

3+ spring quarter training sessions → Summer mentoring → Fall Training → O-Week → Fall Events → Final Goodbyes → Closing Banquet & Social
Peer Mentors
Phase II

• Phase II engagement (O-Week 2023)
  • UCMP Program absorbed the previous Orientation Leader position
  • Small group facilitation of O-Week learning content
  • Assist with Orientation Week event logistics and execution

3+ spring quarter training sessions → Summer mentoring → Fall Training → O-Week → Fall Events → Final Goodbyes → Closing Banquet & Social
## A Day in the life of O-Week

<table>
<thead>
<tr>
<th>Event</th>
<th>Shift Time</th>
<th>Goals</th>
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</table>
| Opening Day/Check-in Shift 1 | 10:30 AM-1:30 PM            | 1. Set-up furniture in Hutch courtyard and set linen and materials. Mingle throughout event, answer questions and assist parents.  
2. Bartlett Quad: set-up family resource fair. Place linens and signage on tables. Replace water stations throughout event and take out trash.  
3. Reynolds Club: man giveaway table. Crowd control at doors and in lines. |
| RC Info Desk               | 10:00 AM-1:00 PM            | Answer questions and help as necessary                                                                                                                                                    |
| Registration               | 12:15 PM - 4:30 PM          | Checking in students and providing materials                                                                                                                                                 |
| RC Info Desk               | 12:45 PM-5:00 PM            | Answer questions and help as necessary                                                                                                                                                      |
| Opening Day/Check-in Shift 2 | 12:45PM-5:00 PM            | 1. Hutch Courtyard: Mingle throughout event; answer questions and assist parents; break down Courtyard materials and furniture at end of event; move materials back to Harper; assist indoor teams with resetting C-Shop Furniture  
2. Bartlett Quad: Clean up all trash; gather easels, trash cans, linens, and tubs to one area in Bartlett; take linens to the RC  
3. Reynolds Club: Check in students and provide materials; help to direct traffic & usher parents to Hutch Courtyard; condense stanchions; prep check-in materials for Monday; move materials back to Harper |
| Quad Prep                  | 1:30PM-Done                 | Meet on the quad. Set up stanchions. Make sure quad is ready for opening convocation.                                                                                                                 |
Pre-Orientation Programs

Spring quarter training/meet up

Engage with students
(August/September)

Pre-Orientation training week
(September 2022)

Pre-Orientation Programs
(September 2022)
## A Day in the life of Pre-Orientation

### Thursday, September 20: Art & Architecture Day

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:00 – 8:30 AM</td>
<td>Breakfast at Bartlett</td>
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<tr>
<td>8:45 – 9:00 AM</td>
<td>Check-in with Guide</td>
</tr>
<tr>
<td>9:00 – 9:15 AM</td>
<td>Overview of Move-Out/Move-In Process</td>
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<tr>
<td>9:15 – 10:00 AM</td>
<td>Small group time</td>
</tr>
<tr>
<td>10 – 10:30 AM</td>
<td>UChicago Arts, the Arts Pass, and the Logan Center</td>
</tr>
<tr>
<td>10:30 AM</td>
<td>Bus to Millennium Park</td>
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<tr>
<td>11 AM – 12 PM</td>
<td>Lunch and exploration at Millennium Park</td>
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<tr>
<td>12:00 – 2:00 PM</td>
<td>Visit to The Art Institute of Chicago</td>
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<tr>
<td>2:15 PM</td>
<td>Walk to the Wrigley Building</td>
</tr>
<tr>
<td>3:15 – 4:45 PM</td>
<td>Lake and River Architectural Tour</td>
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<tr>
<td>5:00 PM</td>
<td>Bus to Northside</td>
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<tr>
<td>6:00 PM</td>
<td>Dinner at iO Theater</td>
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<tr>
<td>8:00 PM</td>
<td>“Improvised Shakespeare” performance at iO Theater</td>
</tr>
<tr>
<td>9:30 PM</td>
<td>Bus back to Max Palevsky</td>
</tr>
</tbody>
</table>
Desired Skills & Qualifications

• Takes pride in the University of Chicago and being a UChicago student
• Provides excellent customer service while welcoming new students and their families
• Takes initiative and also direction from others
• Can adapt to new challenges and solve problems creatively
• Is able to work effectively and collaboratively as a team
• Works well and acts responsibly under pressure
Application Timeline

- **CYLE TWO**
  - **January 23**: Application opens
  - **February 10**: Application closes
  - **February 13**: Interview Sign Ups
  - **February 20-24**: Individual interviews
  - **March 3**: Positions announced
  - **March 17**: Contracts due

**UCMP Peer Mentors & Transfer PM**

**POP Rangers**

**CUE Guides**

**IPO Navigators**
Application Elements

- Online application at [oteam.uchicago.edu](oteam.uchicago.edu)
- General bio information
- One Short answer question (max 300 words)
- Upload current resume
- Optional recommendation
  - An automated form will be sent to your recommender

- A recommender could be:
  - A past or current supervisor
  - RSO Involvement Advisor
  - Academic Adviser
  - RH/RD
  - Faculty or professional staff
  - High school teacher

- A recommender should not be:
  - A peer
  - An RA
  - Family member
Practice Interview Questions

• What qualities do you possess that will help you be a successful part of the Orientation Team?
• What is your approach when working with a team?
• Why do you want to work with incoming students?
• How do you respond to this statement: “I head Hyde Park is unsafe.”
• Show and Tell prompt
SLEEP ALL DAY AND MISS YOUR FRIENDS WHO ALREADY LEFT FOR COLLEGE

WAKE UP AT 7AM AND BE FOLLOWED AROUND BY FIRST YEARS
Housing & Residence Life Hiring

• Resident Assistants
  • RA applications close on February 3
  • Decisions will be out in March

• House O-Aides
  • Volunteering returning students, who have been through your own O-Week experience, and assist the RHs and RAs in decorating and welcoming the incoming class into your house.
  • Selection will begin in April