Dear Student,

Welcome to the University of Chicago! As the University announced last year, all students are required to be fully vaccinated for COVID-19. In addition, the State of Illinois and the University require all incoming students to provide proof of immunization for other, non-COVID diseases, preferably at least 30 days before classes begin on campus to avoid class registration holds in subsequent quarters.

The deadline to submit your COVID-19 vaccine documentation is August 1 for programs that begin in June, July, and August. The deadline for all other students to submit their COVID-19 vaccine documentation is September 1.

For more information about the COVID-19 vaccine requirement, please read the University’s announcement and detailed FAQ, which address common questions students have.

To complete the immunization requirements for the 2022-23 academic year, you must follow the steps below.

**IMMUNIZATION RECORD INSTRUCTIONS**

**STEP 1: COLLECT RECORDS**

Gather acceptable forms of documentation. This includes healthcare provider records, school immunization records, clinic/hospital records, International Certificate of Vaccinations, or other official documentation of your vaccination history. Please make sure that the record is in English; translations of non-English documents must be certified.

Please view the Immunization Form for the list of immunization requirements. Note: proof of COVID-19 vaccine requires you to upload a photo of your vaccine card or screenshot/copy of your electronic medical record to the my.Wellness Portal. AND/OR Ask your healthcare provider to complete the Immunization Form.

If you have not received these immunizations, please make every effort to obtain them before arriving on campus. If you are unable to receive them prior to arriving on campus, please call UChicago Student Wellness at 773-834-WELL (9355) to schedule an appointment.

**STEP 2: SUBMIT RECORDS**

Log in to the my.WellnessPortal using your CNet ID and password, and then click on Medical Clearances from the left-hand menu. Here you will provide the dates you received your immunizations AND upload your completed documentation, including proof of COVID-19 vaccine. This section also includes information about submitting exemptions. Please read the instructions carefully and allow up to 21 business days for verification; exemptions may take longer. Once you are compliant, you will see a green checkmark and “Compliant” next to the vaccine.

**Questions?** Please visit the immunizations page on our website for further details or email the Immunizations Team at UChicago Student Wellness at StudentWellness@uchospitals.edu and include your eight-digit student ID number.

Thank you for your attention to this important matter.