Dear Student,

I write now with a final set of guidelines and reminders for Autumn Pre-Registration. Your Pre-Registration Window opens Monday, August 5 at 9:00 AM CDT and closes Friday, August 9 at 5:00 PM CDT on the my.uchicago.edu portal.

♦ All incoming students must submit their course requests (or “pre-register”) during their assigned window. If you miss your opportunity to pre-register by the deadline at 5:00 PM CDT on Aug. 9, you will not have another opportunity to request courses until the end of Orientation Week.

♦ You have no advantage by completing Pre-Registration early. Everyone has the same chance of receiving their top choices whether they complete the process on Aug.5, Aug. 9, or any day in between. You can resubmit updated requests at any time during your Pre-Registration Window.

♦ The Pre-Registration process does not mean you are actually enrolling in any courses. The system operates like a lottery. You will select many options based on your preferences and placements and then our enrollment system will attempt to create a schedule for you based on your preferences. You should not expect to receive all of your top choices. Most first-year classes are small, often fewer than 20 students per section. It is therefore highly unlikely for any student to receive all of their top choices. The good news is that there is no perfect or ideal schedule. Many different schedules will work for you.

To access Pre-Registration, log on to your my.uchicago.edu portal, click on the “First Year Pre-Registration” link on the right hand side of the screen, and follow the prompts.

♦ Every student must enroll in a Humanities course during Autumn Quarter. After that, you have options. You may decide to “Skip” course categories that aren’t relevant for you at this time. Be aware that you will only be able to request courses that are designated as first-year courses in Pre-Registration system.

♦ Some courses have both a lecture component and an activity such as a lab. While you will not select the activity, you should keep space in your schedule for possible lab or discussion section times. You will be automatically placed in an activity or lab that fits with your schedule.

♦ Be sure to refer to your placement results when selecting courses, particularly those in Mathematics, Chemistry, and Language. Most results should be available in your my.uchicago.edu portal. Request courses based on these results, even if you hope to
discuss that placement with the department during Orientation Week. You will not be registered in a course for which you don't have the placement.

If you have questions during Pre-Registration, we urge you to consult our New Student Advising website as well as our sample schedules. You should also feel free to email or call your Summer Adviser. Please keep in mind, we may experience a heavy call volume during this week. If you have trouble getting through, we encourage you to call back or email rather than leave a voice message to ensure the quickest response.

We expect schedules to be released the week of September 9. You should not take any results you see before September 9 as final as we will continue to make adjustments up until that date.

Finally, keep in mind that you will have the opportunity to meet with your Academic Adviser during Orientation Week.

Thank you for taking the time to read this letter and for reviewing all of the Pre-Registration materials thoroughly. On behalf of the entire Advising Office, we are looking forward to meeting you in the fall!

Sincerely,

Kathleen A. Forde
Director of the College Academic Advising Office
Senior Associate Dean of Students