Dear Student,

Welcome to the University of Chicago! The State of Illinois and the University require all students to provide proof of immunizations, preferably at least 30 days before classes begin on campus, to avoid class registration holds in subsequent quarters.

In order to complete this requirement, you must follow the below steps.

**IMMUNIZATION RECORD INSTRUCTIONS**

**STEP 1: COLLECT RECORDS**

**Gather acceptable forms of documentation.** This includes healthcare provider records, school immunization records, clinic/hospital records, an International Certificate of Vaccinations, or other official documentation of your vaccination history. Please make sure that the record is in English; translations of non-English documents must be certified.

Please view the [Immunization Form](#) for the list of immunization requirements.

**AND/OR**

**Ask your healthcare provider** to complete the [Immunization Form](#) (and you complete the top section).

If you have not received these immunizations, please make every effort to obtain them before arriving on campus. If you are unable to receive them prior to arriving on campus, please call UChicago Student Wellness at 773-834-WELL to schedule an appointment.

**STEP 2: SUBMIT RECORDS**

**Log in to the Wellness Portal (uchicagoportal.pointnclick.com)** using your CNet ID and password, and then click on [Medical Clearances](#) from the left-hand menu. Here you will provide the dates you received your immunizations and upload your completed documentation.

Once you have completed the step above, Point and Click (a third-party vendor) will review your information and determine if you’ve met the requirements or if further action is needed. Typically, this takes about five business days. There is a status for each immunization requirement – it will either say Compliant or Not Compliant. If further action is required, you will receive an email to your @UChicago.edu address. Please note it will come to you as a secure message. If you have trouble accessing the email, please go to the [Wellness Portal](#) and click on [Messages](#) from the left-hand menu where you will see the same information.

Thank you for your attention to this important matter.

UChicago Student Wellness