ORIENTATION TEAM 2021
What is the Orientation Team?

The Orientation Team is a group of current students that assist in the facilitation and implementation of Peer Mentoring, Pre-Orientation, and Orientation Programming through The College. These students play an integral role in the welcoming and transition of the incoming student population and their families by serving as a role model, ambassador, and support system throughout Pre-Orientation, Orientation, and beyond.
Orientation Team Structure

- College Programming & Orientation
  - UCMP Advisory Board
  - CUE Student Directors
  - IPO Student Directors
  - POP Student Directors
  - Campus Crew Team Lead
  - Orientation Student Directors
  - Transfer Student Directors
  - Peer Mentors
  - CUE Guides
  - IPO Navigators
  - POP Rangers
  - Campus Crew Captains
  - Orientation Leaders
What roles can I apply for?

Transition Program

Peer Mentors
100+ positions

Campus Crew Captains

Chicago Urban Explorers (CUE) Guides

International Pre-Orientation (IPO) Navigators

Orientation

Phoenix Outdoor Program (POP) Rangers

Orientation Leaders
Peer Mentors are assigned to ~30 mentees

Means of engagement (June – October 2021)
  - Online module facilitation
  - Virtual touch points
  - In-person meeting during O-Week

Cycle Two Application (February 2021)

- 2-3 spring quarter training sessions
- Spring quarter outing
- Engage with mentees over the summer
- O-Week training and event
- Fall quarter mentee engagement
Pre-Orientation Programs

• Cycle Two Application (February 2021)
# A Day in the life of Pre-Orientation

**Thursday, September 20: Art & Architecture Day**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:00 – 8:30 AM</td>
<td>Breakfast at Bartlett</td>
</tr>
<tr>
<td>8:45 – 9:00 AM</td>
<td>Check-in with Guide</td>
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<tr>
<td>9:00 – 9:15 AM</td>
<td>Overview of Move-Out/Move-In Process</td>
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<tr>
<td>9:15 – 10:00 AM</td>
<td>Small group time</td>
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<tr>
<td>10 – 10:30 AM</td>
<td>UChicago Arts, the Arts Pass, and the Logan Center</td>
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<tr>
<td>10:30 AM</td>
<td>Bus to Millennium Park</td>
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<tr>
<td>11 AM – 12 PM</td>
<td>Lunch and exploration at Millennium Park</td>
</tr>
<tr>
<td>12:00 – 2:00 PM</td>
<td>Visit to The Art Institute of Chicago</td>
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<tr>
<td>2:15 PM</td>
<td>Walk to the Wrigley Building</td>
</tr>
<tr>
<td>3:15 – 4:45 PM</td>
<td>Lake and River Architectural Tour</td>
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<tr>
<td>5:00 PM</td>
<td>Bus to Northside</td>
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<tr>
<td>6:00 PM</td>
<td>Dinner at iO Theater</td>
</tr>
<tr>
<td>8:00 PM</td>
<td>“Improvised Shakespeare” performance at iO Theater</td>
</tr>
<tr>
<td>9:30 PM</td>
<td>Bus back to Max Palevsky</td>
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</table>
Orientation Leaders

- Assist with Orientation Week event logistics and execution
- Cycle Two Application (February 2021)
# A Day in the life of Orientation

<table>
<thead>
<tr>
<th>Event</th>
<th>Shift Time</th>
<th>Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opening Day/Check-in Shift 1</strong></td>
<td>10:30 AM-1:30 PM</td>
<td>1. Set-up furniture in Hutch courtyard and set linen and materials. Mingle throughout event, answer questions and assist parents.</td>
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<tr>
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<td></td>
<td>2. Bartlett Quad: set-up family resource fair. Place linens and signage on tables. Replace water stations throughout event and take out trash.</td>
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<td></td>
<td></td>
<td>3. Reynolds Club: man giveaway table. Crowd control at doors and in lines.</td>
</tr>
<tr>
<td><strong>RC Info Desk</strong></td>
<td>10:00 AM-1:00 PM</td>
<td>Answer questions and help as necessary</td>
</tr>
<tr>
<td><strong>Registration</strong></td>
<td>12:15 PM - 4:30 PM</td>
<td>Checking in students and providing materials</td>
</tr>
<tr>
<td><strong>RC Info Desk</strong></td>
<td>12:45 PM-5:00 PM</td>
<td>Answer questions and help as necessary</td>
</tr>
<tr>
<td><strong>Opening Day/Check-in Shift 2</strong></td>
<td>12:45PM-5:00 PM</td>
<td>1. Hutch Courtyard: Mingle throughout event; answer questions and assist parents; break down Courtyard materials and furniture at end of event; move materials back to Harper; assist indoor teams with resetting C-Shop Furniture</td>
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<tr>
<td></td>
<td></td>
<td>2. Bartlett Quad: Clean up all trash; gather easels, trash cans, linens, and tubs to one area in Bartlett; take linens to the RC</td>
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<td></td>
<td>3. Reynolds Club: Check in students and provide materials; help to direct traffic &amp; usher parents to Hutch Courtyard; condense stanchions; prep check-in materials for Monday; move materials back to Harper</td>
</tr>
<tr>
<td><strong>Quad Prep</strong></td>
<td>1:30PM-Done</td>
<td>Meet on the quad. Set up stanchions. Make sure quad is ready for opening convocation.</td>
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</table>
Desired Skills & Qualifications

• Takes pride in the University of Chicago and being a UChicago student
• Provides excellent customer service while welcoming new students and their families
• Takes initiative and also direction from others
• Can adapt to new challenges and solve problems creatively
• Is able to work effectively and collaboratively as a team
• Works well and acts responsibly under pressure
### Application Timelines

<table>
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<tr>
<th>CYLE TWO</th>
<th>February 1</th>
<th>February 21</th>
<th>March 1-5</th>
<th>March 12</th>
<th>March 26</th>
</tr>
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<tbody>
<tr>
<td>Pre-O Leaders</td>
<td>Application opens</td>
<td>Application closes</td>
<td>Interviews</td>
<td>Positions announced</td>
<td>All contracts due</td>
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<td>Orientation Leaders</td>
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<tr>
<td>UCMP Peer Mentors</td>
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- Application opens: February 1
- Application closes: February 21
- Interviews: March 1-5
- Positions announced: March 12
- All contracts due: March 26
Application Elements

• Online application at oteam.uchicago.edu

• Current resume

• One letter of recommendation

  ○ A recommender could be:
    ○ A past or current supervisor
    ○ RSO Involvement Advisor
    ○ Academic Adviser
    ○ RH/RD
    ○ Faculty or professional staff
    ○ High school teacher

  ○ A recommender should not be:
    ○ A peer
    ○ An RA
    ○ Family member
Learn more and apply at oteam.uchicago.edu

Questions?

Email
College-Programming
@uchicago.edu
SLEEP ALL DAY AND MISS YOUR FRIENDS WHO ALREADY LEFT FOR COLLEGE

WAKE UP AT 7AM AND BE FOLLOWED AROUND BY FIRST YEARS
Housing & Residence Life Hiring

• Resident Assistants
  • RA applications closed on January 10
  • Decisions will be out on March 2

• House O-Aides
  • Volunteering returning students, who have been through your own O-Week experience, and assist the RHs and Ras in decorating and welcoming the incoming class into your house.
  • Selection will begin in April