Summer Session at the University of Chicago welcomes over 1000 academically talented high school and undergraduate students from around the world to participate in intensive study within UChicago's unique scholarly environment. Each summer, an outstanding residential staff oversees residential life, providing supervision, mentoring, and academic support for participating students, as well as managing the range of medical and disciplinary incidents that arise. They also plan and implement residential programming and other fun activities that facilitate social connections and exploration of the UChicago campus and city.

Residential Assistant (RA) Job Description

Under the direction of the Residential Director and Assistant Residential Directors, Summer Session Residential Assistants (RAs) serve as role models, advisors, program planners and support staff for students in residence during Summer Session, including UChicago/visiting undergraduates and high school participants. A full room and board package is included with this position; RAs live in College Houses alongside students and dine with them in the residential dining commons. This is an ideal role for candidates interested in strengthening their teamwork, mentoring and leadership skills.

This position is compatible with some outside work or classroom commitments, but requires significant evening and weekend hours; RAs are expected to be strongly engaged with the residential program and work closely with program participants each weekend as well as after the academic day ends at approximately 4:00pm each weekday.

- Other part-time employment, co-curricular activities, on-campus research, or UChicago Summer Session course enrollment, especially during weekday business hours, can be balanced with this role.
- Significant outside responsibilities (such as a full-time job or extended travel outside Chicago) are not permitted if they conflict with Residential Assistant responsibilities.
- Any off-campus, nighttime or weekend commitments, including travel outside Chicago during the term of employment, must be approved by the Residential Director of Summer Session prior to hiring.

Principal Duties and Responsibilities

1. Live in residence in a College House at Campus North Residential Commons and serve as a daily first point of contact and resource for students participating in Summer Session programs.
2. Using the provided board plan, eat a majority of meals with Summer Session students in the residential dining commons.
3. Plan, implement, and supervise various co-curricular programs with the senior residential staff, including study breaks and social/recreational activities on
campus and throughout Chicagoland, especially on weekday evenings and on weekends.

4. Serve as an academic role model for students; in some cases, provide academic support, study skills, tutoring, and/or serve as a teaching assistant to a course aligned to your academic background.

5. Help to manage and resolve personal or medical crises that might arise involving Summer Session program participants.

6. Communicate, clarify, and enforce University and Summer Session policies and regulations to ensure a positive and safe residential environment.

7. Share responsibilities for curfew check-in and evening duty with other RAs on a rotating schedule.

8. Attend and/or assist with any program activities as requested by the Residential Director and/or Assistant Residential Directors.

Qualifications

1. Be a current UChicago student (College or graduate), incoming graduate student, recent UChicago alumnus, or be enrolled in good standing at another institution of higher education.

2. Be eager to support and mentor academically talented high school students from around the world; prior student support experience as a tutor, residential assistant, or camp counselor is a plus.

3. Be available on the UChicago campus to fulfill position responsibilities for six or ten weeks; most positions are for six weeks, ending August 3, 2019. Ten-week positions end by August 27. Student programs begin on Saturday, June 22, 2019.

4. Be available to move into the residence hall on June 17, 2019 and attend all-day staff training on June 18-21, 2019. Some additional training activities may be scheduled during Spring Quarter 2019 (dates TBD) to provide orientation to the role.

Remuneration

- $500 per week (including the training week)
- A room in Campus North Residential Commons, beginning June 17 through the end of your employment
- A full board plan, beginning with dinner on June 17 through the end of your employment

To Apply

Please use the link below to access the application. Be ready to upload a current resume and the names and contact information (phone and email) for two professional references:

2019 Residential Staff Application – UChicago Summer Session