Orientation Team 2019

What is an Orientation Team Member?

The Orientation Team is a group of current students that assist in the facilitation and implementation of Pre-Orientation and Orientation programming through the College. These students play an integral role in the welcoming and transition of the First-Year student population by serving as a role model, ambassador, and support system throughout Pre-Orientation, Orientation, and beyond.

What are the different roles I can apply for?

Though O-Team members will all work together toward the same goal of welcoming our newest students to campus, various segments of the O-Team will do this in differing ways. Below are the different roles that you can apply to be a part of, along with a short overview of the program’s mission. All roles below will be overseen by Student Directors and the College Programming Office.

If you apply to be on a Pre-Orientation Staff or an Orientation Leader, you are welcome to apply to be a Peer Mentor as well. Information on the UChicago Mentoring Program (UCMP) can be found at oteam.uchicago.edu

- **Pre-Orientation Programming**
  - Chicago Urban Explorers (CUE) Guides – **8 positions available**
    - Allow students to explore Hyde Park and the city of Chicago before school begins; acclimate the students to unique aspects of life in the city; facilitate bonding between first-year students
  - International Pre-Orientation (IPO) Navigators – **15 positions available**
    - Assist international students in their transition into a new school and home; acclimate participants to public transport; aid in setting up cell phones and bank accounts; facilitate bonding between first-year students

- **Orientation Programming**
  - Orientation Leaders – **20 positions available**
    - Assist the CPO and College staff with Orientation event preparation, implementation, and execution; welcome new students and their families to UChicago and help them navigate the campus and Hyde Park

What are my responsibilities?

- **Pre-Orientation Staff:**
  - Participate in an Orientation Team outing in the Spring
  - Communicate with incoming students in your program and with your Student Directors over the summer
  - Arrive back on campus on **Wednesday, September 11** for training
  - Lead your group through pre-orientation programming, overseeing the safety and enjoyment of all participants
- Assist with assigned Orientation events during O-Week
- Participate in a survey and team debrief led by the College Programming Office after O-Week
- Assist with assigned Family Weekend events in October

- **Orientation Staff:**
  - Participate in an Orientation Team outing in the Spring
  - Communicate with your Student Directors over the summer
  - Arrive back on campus on **Tuesday, September 17** for training
  - Proactively assist with all assigned Orientation programs and provide quality customer service to all first-year students and their families
  - Participate in a survey and team debrief led by the College Programming Office after O-Week
  - Assist with the Student Activities Resource Fair and Family Weekend programming

### What's in it for me?

- $500 stipend
- Free housing and meals during pre-orientation and orientation, as well as during your training
- Participate in fun activities and outings
- SWAG from the College and a thank you gift

### What are the desired skills and qualifications?

- Takes pride in the University of Chicago and being a UChicago student
- Provides excellent customer service
- Takes initiative and can take direction
- Can adapt to new challenges and solve problems creatively
- Is able to work effectively and collaboratively as a team
- Works well and acts responsibly under pressure

### Application Timeline

- Students must submit an on-line application, current resume, and one letter of recommendation.
- Application opens **Wednesday, February 13th**
- Application closes **Friday, March 1st**
- Interviews will take place from Wednesday, March 6th – Friday, March 22nd
- All positions will be announced by **Friday, April 5th**
- All contracts are due by **Friday, April 12th**

For more information, and to access the on-line application please visit [otteam.uchicago.edu](http://otteam.uchicago.edu). Should you have further inquiries please email [college-programming@uchicago.edu](mailto:college-programming@uchicago.edu).