



## INFORMATION FOR CANDIDATES FOR THE POSITION OF RESIDENT ASSISTANT (RA)

### 2021-2022 Academic Year

Resident Assistants, also known as RAs, are assigned to the 48 Houses in the Houses. Simply put, their responsibilities are to assist the Resident Heads in helping to develop House communities that are supportive of the educational mission of the University. This task requires that Resident Heads and Resident Assistants serve in several roles. The most common role involves serving as an informal counselor to residents in academic or personal matters and providing a variety of activities - social, cultural, recreational, and educational - for residents. In addition, Resident Assistants must serve as administrators of University policy and procedure (reporting potential infractions to the Resident Heads), support House Council, follow all community standards, and be sources of information about the University, the Hyde Park community, and the city of Chicago. Resident Assistants are supervised by their Resident Head(s). Resident Assistants are also subject to any special health and safety guidelines (*UChicago Health Pact, etc.*) in place due to covid-19 for the 2021-2022 academic year

The following information is intended to assist candidates for the position of Resident Assistant by providing a general description of Housing & Residence Life and the roles and responsibilities of Housing Staff members. The description listed here is not exhaustive. In addition, there is a summary of the terms of the Resident Assistant appointment and a description of the Resident Assistant selection process.

All Resident Assistant candidates are *required* to attend one information session in order to apply. This session provides critical information regarding the process and what to expect from the RA position. For further questions, please contact Housing & Residence Life at (773) 702-7366 to speak with or arrange an appointment to meet with one of the Assistant Directors of Residence Life. Questions can also be submitted via email to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu)

### **Residence Life Staff**

- Sophia R. Chaknis, Executive Director of Housing & Residence Life
- Heath M. Rossner, Senior Associate Director of Residence Life
- Sean Lee, Senior Assistant Director of Residence Life
- Chris Hardin, Assistant Director of Residence Life
- Jacqui Payne, Assistant Director of Residence Life
- Jaemin Robertson, Assistant Director of Residence Life
- Jessica Beaver-Hollman, Assistant Director of Residence Life
- Mason Mason, Assistant Director of Residence Life
- Shevy Booze, Assistant Director of Residence Life



## Application Timeline for 2021-2022 Resident Assistant (RA) Candidates

### MARCH 2021

- 3/08: RA Application Available online at: <https://housing.uchicago.edu/about-us/staffing-opportunities/>
- 3/17-3/26: RA Information Sessions: See HRL website for times & locations
- 3/24: Last day to turn in RA Application (Application, Written Statement, Resume, Transcript) *due by 3:00pm*
- 3/25: Round One – *Virtual* Interview Day 1 (Open to candidates who have applied by 3/22)
- 3/30: RA Recommendation and RH evaluation due to HRL by 3:00pm

### APRIL 2021

- 4/1: Round One – *Virtual* Interview Day 2
- 4/8: Round One – *Virtual* Interview Day 3
  
- 4/16: Round Two – *Virtual* RA Placement Interviews
- 4/17: Round Two – *Virtual* RA Placement Interviews
- 4/18: Round Two – *Virtual* RA Placement Interviews
  
- 4/23: Additional *Virtual* Placement Interviews (if needed)
- 4/24: Additional *Virtual* Placement Interviews (if needed)
- 4/25: Additional *Virtual* Placement Interviews (if needed)
  
- 4/27: RA Offer Letters sent to Candidates

### MAY 2021

- 5/3: RA Acceptances due to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) by 12:00pm
- 5/4: RA Alternate Letters sent to Candidates
- 5/7: RA Alternate acceptances due to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) by 12:00pm
  
- 5/17: Mandatory *virtual* meeting for all hired 2021-2022 Resident Assistants