

## Application Checklist for 2020-2021 Resident Assistant (RA) Candidates

- Read through all application materials on the HRL website.
- Talk to current Resident Heads and Resident Assistants about the RA position.
- Attend one RA information session – it is *mandatory* for each candidate to attend one (see HRL website for dates & locations at: <https://housing.uchicago.edu/about-us/staffing-opportunities/>)
- Complete the RA application, typing or printing clearly.
- Give (or email) recommendation forms to your current (or most current) RH and one reference, asking them to complete the form and return it to Housing & Residence Life by **3:00pm on Friday January 24, 2020**.
- For candidates who submit the writable PDF or Word document: submit your completed application and all additional documents (written statement, resume, unofficial transcript) to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) on or before **3:00 pm on Friday, January 10, 2020**.