



## Application Checklist for 2021-2022 Resident Assistant (RA) Candidates

Read through all application materials on the HRL website.

Talk to current Resident Heads and RAs/VPAs about the RA position.

Attend one RA information session – it is *mandatory* for each candidate to attend one (see HRL website for dates & locations at: <https://housing.uchicago.edu/about-us/staffing-opportunities/>)

Complete the RA application, and then practice for your *virtual* interviews.

Submit your completed RA application and all additional documents (written statement, resume, unofficial transcript) to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) on or before **3:00 pm on Wednesday, March 24, 2021.**

Electronically sign the waiver, and then email the RA candidate evaluation form to your current (or most current) RH and ask them to complete the form and email it to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) by **3:00pm on Tuesday, March 30, 2021.**

Electronically sign the waiver, and then email the RA recommendation form to your recommender and ask them to complete the form and email it to [housingselection@uchicago.edu](mailto:housingselection@uchicago.edu) by **3:00pm on Tuesday, March 30, 2021.**

Contact the Financial Aid Office to determine whether accepting an RA position will impact your financial aid award.