Extended Enrollment Status – College

No further registration required

Extended Enrollment Status Policy
The Office of the Dean of Students in the College may approve an Extended Enrollment Status for students who have no further required enrollments and are working to complete a BA thesis or complete work to resolve any outstanding incompletes. Students must make the request with their College adviser prior to the end of the first week of the quarter during which the student intends to be on Extended Enrollment Status.

Extended Enrollment Status may be held for one quarter. If a student in Extended Enrollment Status does not graduate at the end of the Extended Enrollment quarter, the student will be withdrawn from the College. When the student has completed the outstanding work and is ready to graduate, the student can apply to graduate provided they have,
1. met all of their remaining graduation requirements and have cleared all restrictions;
2. informed their College advisers; and
3. submitted a “College Degree Application Form” by the Friday of the first week of the quarter.

Health Insurance
Unless they have waived the insurance for that policy year, students in Extended Enrollment Status can remain enrolled in the University Student Health Insurance Plan (USHIP).

Campus Work and Activities
Students on Extended Enrollment Status are not eligible for Federal Work Study positions. Students on Extended may not begin new student-only campus jobs, internships, or other work intended only for enrolled students. You should consult with your on campus employer or supervisor to see if a change in status will impact your work eligibility. Students on Extended Enrollment Status are not eligible to hold leadership positions in campus student organizations.

PART A: TO BE COMPLETED BY STUDENT: Complete, sign, and submit to your adviser

Name: __________________________________________________

Last First Middle

UCID: ____________ Adviser: ____________________________ CNET: _______________________

Degree Application filed: ____________________________

Quarter Year

I will notify the following offices of my intended Extended Enrollment Status: Check if applicable:
Office of International Affairs (please indicate date notified): __________________________

Student Loan Office
College Housing
Financial Aid
On Campus Employer

Extended Status begins: ____________________________ Intended Graduation: __________________________

Updated 01-30-2018
Are you currently enrolled in the student health insurance plan (U-SHIP)?

☑ Yes ☐ No

If yes, do you wish to remain enrolled through the end of your Extended Status?

☑ Yes ☐ No

I request to waive the Student Life Fee because I will be residing more than 50 miles from campus:

☑ Yes ☐ No

Signed: _______________________________ Date: _________________________

Student Signature

PART B: TO BE COMPLETED BY ADVISER: Complete, sign, and return to your supervisor

Has the student completed all course requirements:

☑ Yes ☐ No

Does the student need to complete a BA project while on Extended Status:

☑ Yes ☐ No

Have all departmental approvals been received for degree audit exceptions:

☑ Yes ☐ No

All registration dropped for Extended quarter:

☑ Yes ☐ No

Please print a copy of the student’s degree audit. Indicate on the audit how any “Not Satisfied” sections will be completed.

Signed: _______________________________ Date: _________________________

Adviser Signature

PART C: DEAN OF STUDENTS REVIEW

DOS Approved? ☐ Yes ☐ No

Signed: _______________________________ Date: _________________________

Supervisor Signature

The DOS Office will fax a copy of this form to Celia Bergman (cbergman@uchicago.edu) and Alice Malizia (aliceji@uchicago.edu).

Updated 4/4/19
jp